

Information sheet

MySwissRePension



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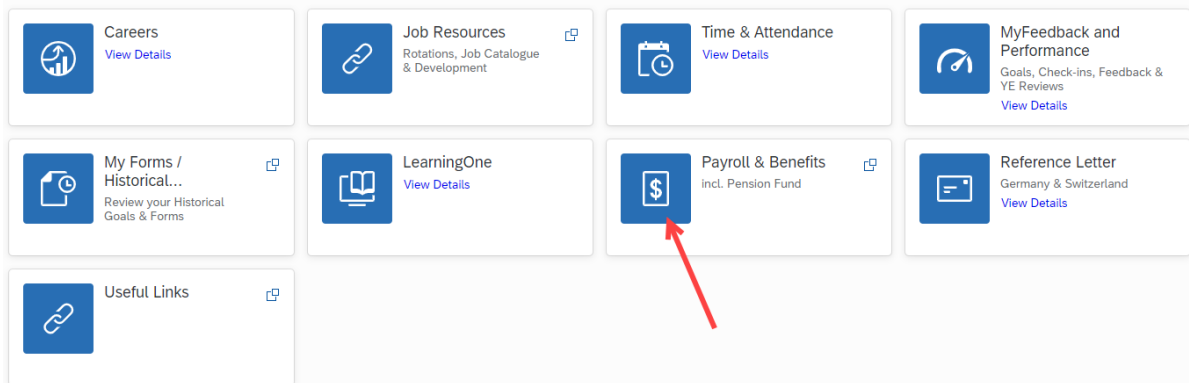
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This manual is designed for our active members (insureds) to have a quick guide to the features of our new Pension Fund Swiss Re portal (MySwissRePension).

1. How to access the portal

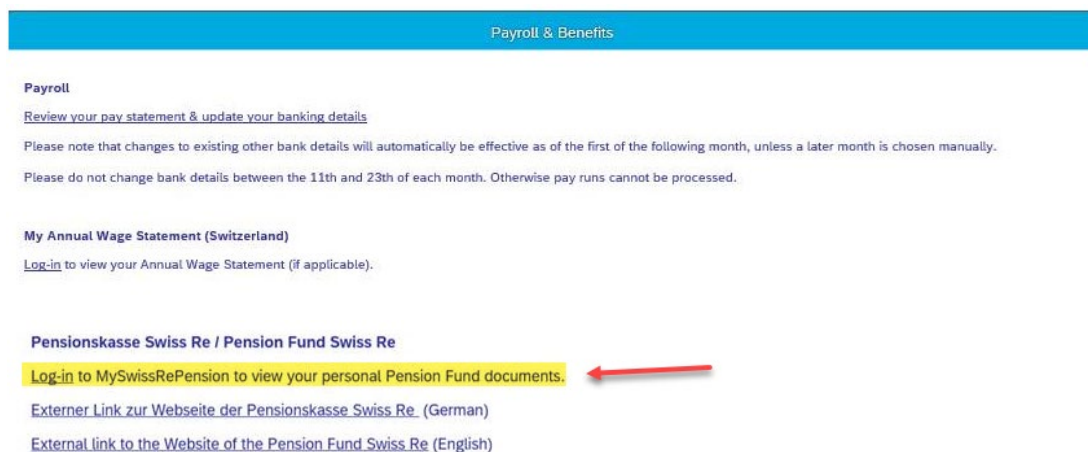
To call up the Pension Fund portal, click "MyHR", then select "Payroll & Benefits incl. Pension Fund". Login is via single sign-on.

Organisational Updates



The dashboard displays several service tiles:

- Careers** (View Details)
- Job Resources** (Rotations, Job Catalogue & Development)
- Time & Attendance** (View Details)
- MyFeedback and Performance** (Goals, Check-ins, Feedback & YE Reviews) (View Details)
- My Forms / Historical...** (Review your Historical Goals & Forms)
- LearningOne** (View Details)
- Payroll & Benefits** (incl. Pension Fund) (View Details) - *Indicated by a red arrow*
- Reference Letter** (Germany & Switzerland) (View Details)
- Useful Links**



Payroll & Benefits

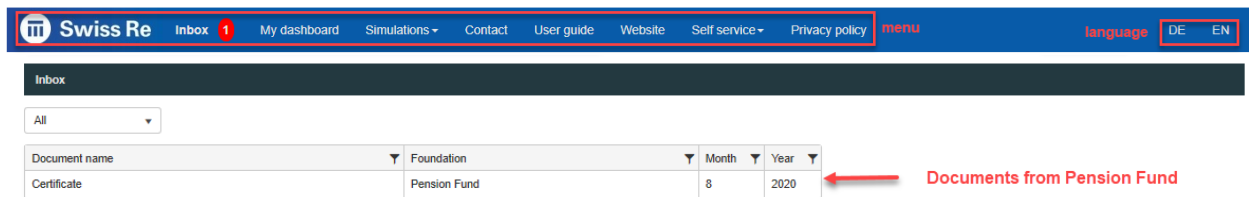
Payroll
[Review your pay statement & update your banking details](#)
Please note that changes to existing other bank details will automatically be effective as of the first of the following month, unless a later month is chosen manually.
Please do not change bank details between the 11th and 23th of each month. Otherwise pay runs cannot be processed.

My Annual Wage Statement (Switzerland)
[Log-in](#) to view your Annual Wage Statement (if applicable).

Pensionskasse Swiss Re / Pension Fund Swiss Re
[Log-in to MySwissRePension to view your personal Pension Fund documents.](#) - *Indicated by a red arrow*
[Externer Link zur Webseite der Pensionskasse Swiss Re. \(German\)](#)
[External link to the Website of the Pension Fund Swiss Re \(English\)](#)

2. Portal login page

On the login page, you can change the language to English or German as desired. The menu bar shows the following items: Inbox, My Dashboard, Simulations, Contact, Manual, and Website.



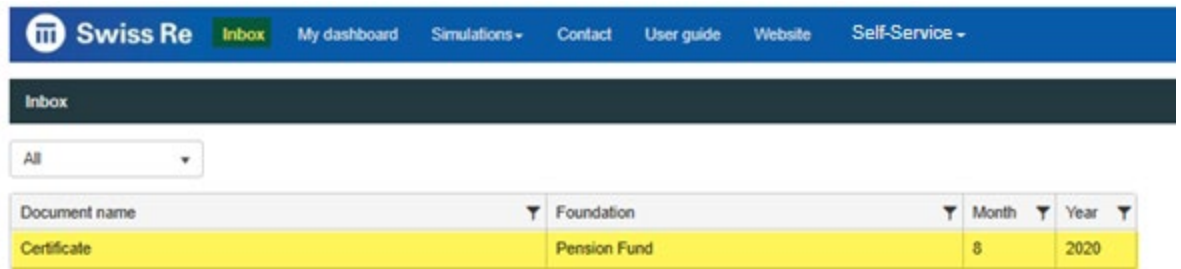
Document name	Foundation	Month	Year
Certificate	Pension Fund	8	2020

device

Each menu item is discussed in more detail below.

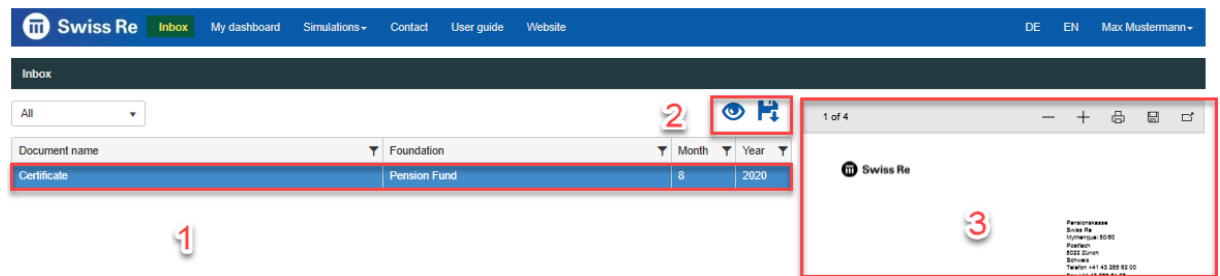
2.1. Inbox

Inbox is your "electronic mailbox" where you will find all documents issued to you by the Pension Fund Swiss Re. These include mainly your benefits statement as of 1 January and 1 April of the current year, your account statements and any custody account statement, and general correspondence.



Document name	Foundation	Month	Year
Certificate	Pension Fund	8	2020

You can select each document separately (1), open it by clicking the icon and either save it to your device (2) or print it directly from the preview window displayed to the right on your screen (3).



Your documents will remain archived in your Inbox and are deleted only when you leave the company or retire. This keeps even old documents at your fingertips at all times.

2.2. Sending sensitive documents to your private E-Mail address

After downloading your documents to your notebook etc. please use the SIX solutions [Swiss Re - Secure Managed File Transfer - Files](#)

(Can be ordered via [SecMFT Secure Email \(sharepoint.com\)](#))

2.3. My Dashboard

My Dashboard is where you find an up-to-date overview of your retirement assets, contributions and buy-in potential, but also your benefits in different life scenarios, all at a glance.


Swiss Re
[Inbox](#)
[My dashboard](#)
[Simulations -](#)
[Contact](#)
[User guide](#)
[Website](#)

DE EN Max Mustermann -

My dashboard

Retirement savings capital and contributions

Current pension assets

Pension Plan	CHF	
Capital Plan	CHF	
ER Account	CHF	

[My current benefits statement](#)
[My current calculation of leaving benefits](#)

Maximum possible buy-in

Pension Plan	CHF	
Capital Plan	CHF	
ER Account	CHF	

[Simulation buy-in to the Pension Plan](#)
[Simulation buy-in to the ER Account](#)

Benefits

Retirement at age 65

PP and ER Account benefits with option of survivor's pension at 60% of retirement pension

Retirement pension or	CHF	
Capital - lump sum		
Capital Plan benefits		
Capital - lump sum	CHF	

For benefits with other options involving a survivor's pension or a partial lump-sum payment, see the simulation below
[Simulation retirement pension](#)

Death before retirement

Benefits from the Pension Plan

Spouse's pension	CHF	
Orphan's pension (max. 3)	CHF	
Mitigation credit remaining	CHF	

If no spouse's pension is payable:

Lump-sum payment in accordance with statutory order of beneficiaries	CHF	
--	-----	--

Benefits from the Capital Plan

Savings capital	CHF	
Risk capital	CHF	

Current monthly savings contributions

Employee's contribution:	CHF	
Employer's contribution:	CHF	

[Simulation change of contribution category](#)

Incentive to purchase residential property

Max. possible withdrawal for purchase of residential property:



Total	CHF	
-------	-----	--

[Simulation withdrawal for purchase of residential property](#)

Survivor's pensions after retirement at age 65

PP benefits based on spouse's pension

Option 1 - 60% of retirement pension	CHF	
Option 2 - 100% of retirement pension	CHF	
Option 3 - min. pursuant to BVG	CHF	

Orphan's pension 20% of current ret. pension (for 3 children max.)

Disability before retirement

Benefits from the Pension Plan

Disability pension	CHF	
Child's pension	CHF	
Mitigation credit remaining	CHF	

Benefits from the Capital Plan

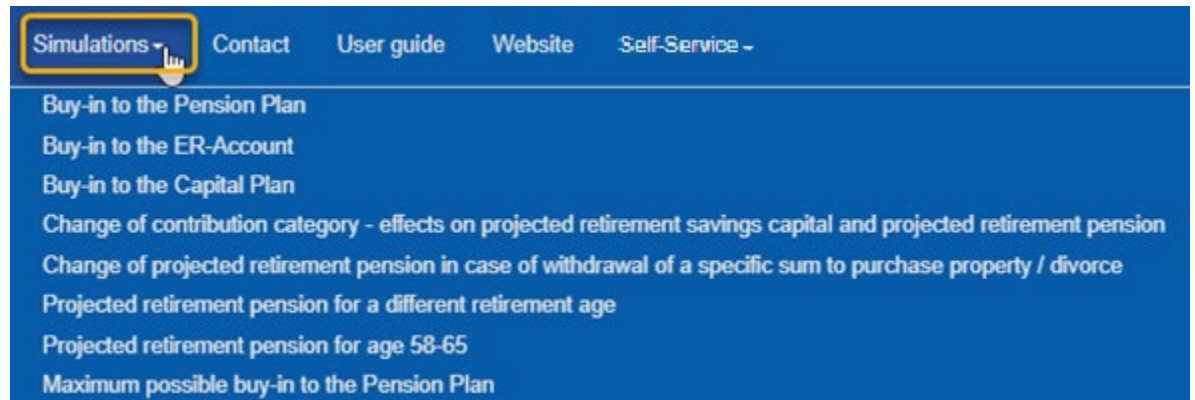
Savings capital	CHF	
Risk capital	CHF	

Within the tile you can also generate, download and print an updated benefits statement or leaving/vested benefits statement. A [sample pension benefits statement with comments](#) is available here on our website.

Each item links directly to a simulation.

2.4. Simulations

The simulation tools cover all known scenarios.

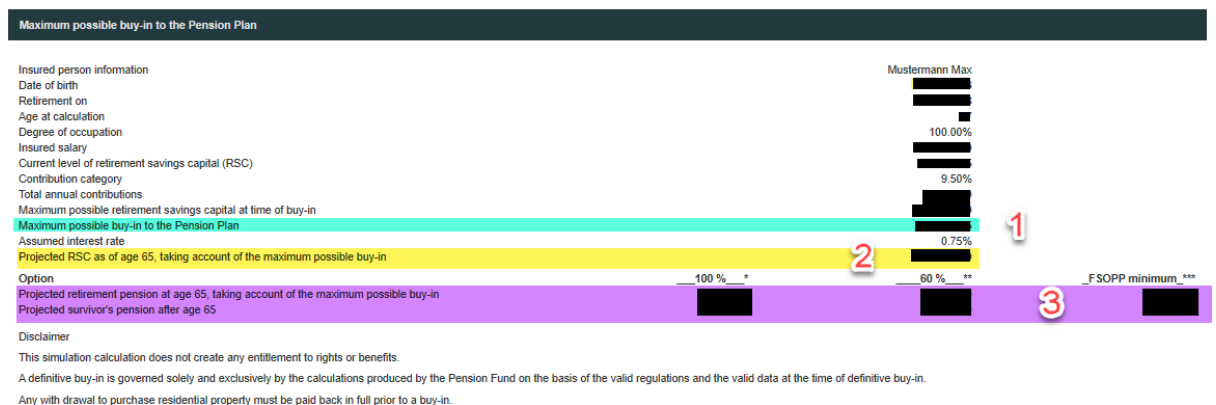


Conveniently, the simulation tools on the Pension Fund portal are prepopulated with all your master data. This means you no longer need to manually enter your name, current contribution category, degree of occupation, pensionable salary and so on.

The different simulations are detailed below.

2.4.1. Maximum possible buy-in to the Pension Plan

This simulation shows you the maximum buy-in amount currently possible **(1)** and your projected retirement savings capital at age 65 based on the maximum possible buy-in amount **(2)**. In the same simulation, you will also see your projected retirement pension with each of the three possible options for the survivor's pension **(3)**.



For more calculation information, click [here](#).

No input is required for this simulation.

2.4.2. Buy-in to the Pension Plan

This simulation shows you the impact of a personal buy-in to the Pension Plan. Specifically, it shows you your projected retirement savings capital (1) at age 65 but also your projected retirement pension (2) and the projected survivor's pension (3) for whichever survivor's pension option you have selected.



For this simulation, all you need to manually enter is the buy-in amount and the value date of the buy-in you consider making.

For information on buying into the Pension Plan, click [here](#).

2.4.3. Buy-in to the ER Account

This simulation calculates the impact of a personal buy-in to the savings account for "pre-financing early retirement" (ER Account). This account allows you to make voluntary buy-ins to draw a higher retirement pension if you begin early retirement and/or to finance a supplementary pension.

Please note: You can only buy into the ER Account once you have reached the maximum retirement savings capital in the Pension Plan.

For this simulation, you need to manually enter:

- Your prospective retirement date
- The buy-in amount you wish to pay into the ER Account
- The purpose of your buy-in (supplementary pension or buy-in for higher retirement pension, or combination thereof)
- The amount of the monthly supplementary pension you wish to draw (enter zero if you do not wish to draw a supplementary pension)

This simulation not only shows you your projected retirement savings capital in the Pension Plan and the ER Account at your projected retirement age. It also calculates the change in your projected retirement pension as a result of a buy-in, the projected retirement pension at different retirement ages, the projected value of a supplementary pension (if you select this option) and the projected survivor's pension based on the option you select for the survivor's pension.

For more information on [buying into the ER Account](#), visit the Pension Fund Swiss Re website or see the following information sheet: [Buy-ins to the pension fund](#).

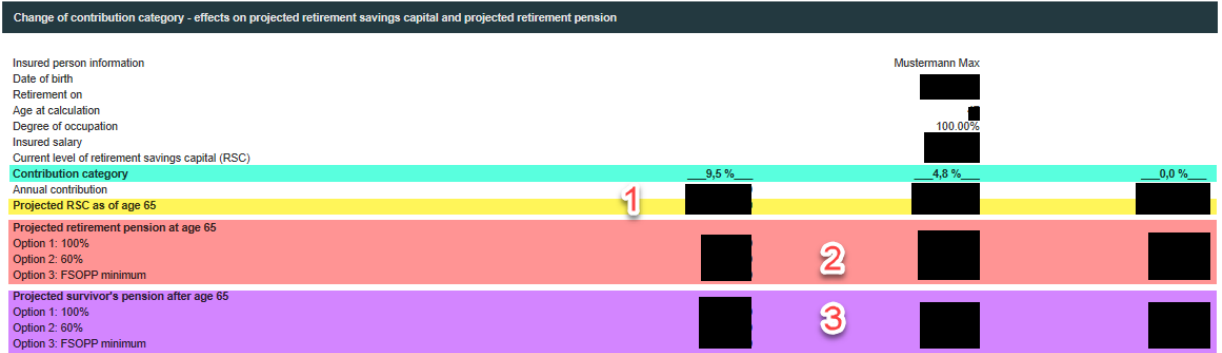
2.4.4. Buy-in to the Capital Plan

In the "Buy-in to the Capital Plan" simulation, enter the desired amount and value date of the buy-in, then click "Next".

This will show you the simulation result. In a change from the previous procedure, you now need to click the link on the result screen to generate the payment slip for the buy-in.

2.4.5. Change in contribution category – impact on projected retirement savings capital and retirement pension

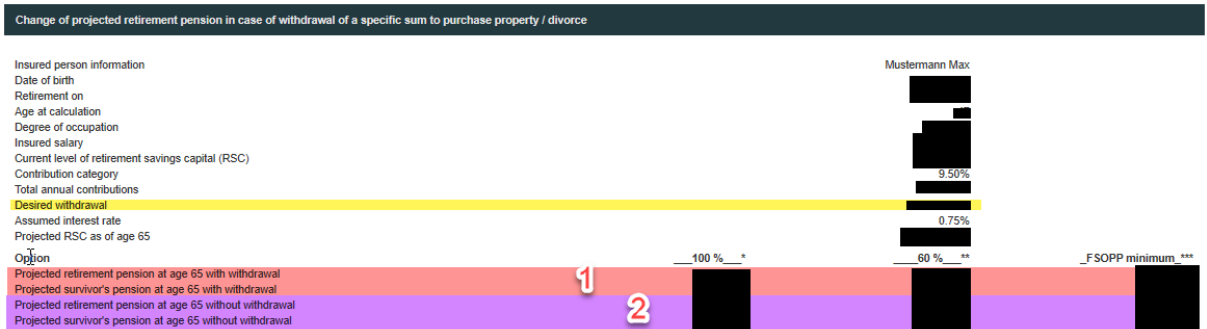
You can choose from three contribution categories under the Pension Plan. Category 1 is the default category for contributions. You can change your contribution category at any time provided that you retain the new one for at least one year. The amount you select is credited to your individual retirement account (retirement credit) and is deducted directly from your salary. This simulation shows how a change in your contribution category will affect your prospective retirement savings capital (1) at age 65, your retirement pension (2) at age 65 based on the survivor's pension option you select, and the survivor's pension (3) itself.



No input is required for this simulation. For more information on the [contribution categories](#), visit the Pension Fund Swiss Re website.

2.4.6. Change in prospective retirement pension if an amount is withdrawn to purchase residential property or following divorce

This simulation calculates your prospective retirement savings capital at age 65 if you make a withdrawal to buy a home or if assets are withdrawn as part of a divorce settlement. It will also show you your prospective retirement pension at age 65 with (1) and without (2) a withdrawal.

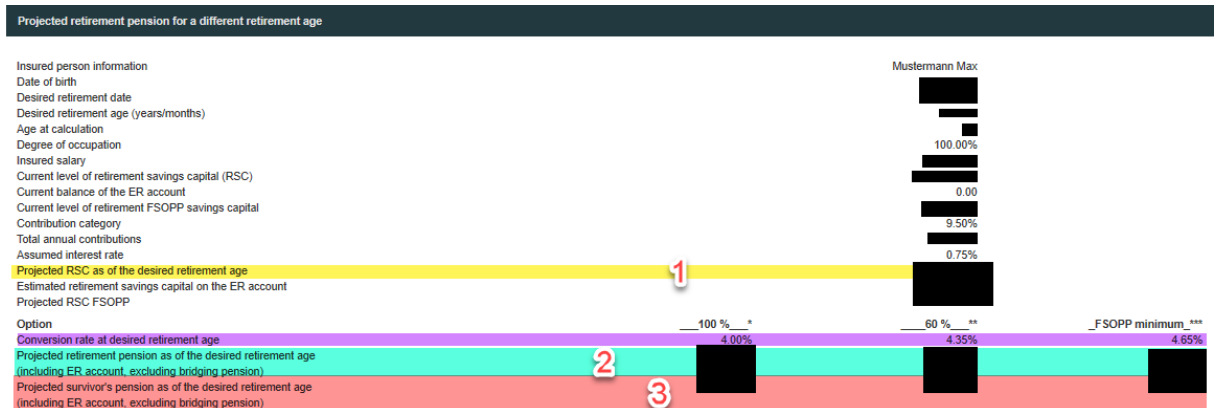


For this simulation, all you need to manually enter is the amount you consider withdrawing and the value date of the withdrawal.

Please refer to our website for further important information on [withdrawals for purchase of residential property](#) and [divorce](#).

2.4.7. Prospective retirement pension at different retirement ages

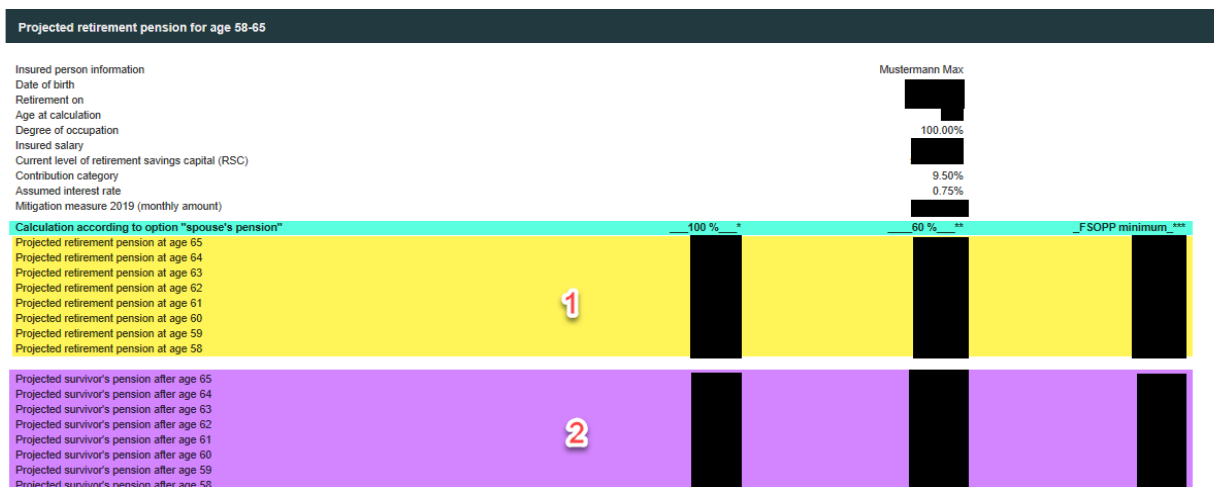
This simulation calculates your prospective retirement savings capital **(1)** for a specific date of retirement at your request or at Swiss Re's request. You will also see your prospective retirement pension **(2)** and the prospective survivor's pension **(3)** at the desired retirement age based on the option selected for the survivor's pension.



For this simulation, all you need to manually enter is the desired retirement date and whether the retirement is at your own or Swiss Re's request.

2.4.8. Projected retirement pension for age 58-65

This simulation calculates the amount of your prospective retirement pension **(1)** and the prospective survivor's pension **(2)**, each for ages 58 to 65.



No input is required for this simulation.

2.4.9. Projected retirement pension in the case of partial retirement

Projected retirement pension in the case of partial retirement	
Insured person information	
Current contribution category	
Current degree of occupation	100.00%
Annual salary	
Current level of retirement savings capital (RSC) in the pension plan	
Current level of retirement savings capital (RSC) in the ER account	
Current level of FSOPP retirement savings capital	
1st Desired partial retirement percents *	30
1st Desired partial retirement date *	30.09.2024
2nd Desired partial retirement percents	20
2nd Desired partial retirement date	30.09.2025
Desired retirement date *	30.09.2027
Retirement at request of *	employee

In this simulation, you can simulate the expected retirement pension in case of partial retirement by entering the desired partial retirement steps with the percentage and the date **(1)**.

The final overview then shows the respective retirement savings capital at the partial retirement step, as well as the conversion rate and the resulting expected retirement pension.

Projected retirement pension in the case of partial retirement				
Insured person information				
Date of birth				
Age at calculation				
Degree of occupation				100.00%
Insured salary				
Current level of retirement savings capital (RSC) in the pension plan				
Current level of retirement savings capital (RSC) in the ER account				
Current level of retirement FSOPP savings capital				
Contribution category				9.50%
Assumed interest rate				0.75%
1st partial retirement				
%-rate				30.00%
Date				30.09.2024
Estimated retirement savings capital on the pension plan as of 1st partial retirement				
Estimated retirement savings capital on the ER account as of 1st partial retirement				
Conversion rate as of 1st partial retirement	100 % *	60 % **	_FSOPP minimum_ ***	
Projected retirement pension as of 1st partial retirement				
2nd partial retirement				
%-rate				20.00%
Date				30.09.2025
Estimated retirement savings capital on the pension plan as of 2nd partial retirement				
Estimated retirement savings capital on the ER account as of 2nd partial retirement				
Conversion rate as of 2nd partial retirement	100 % *	60 % **	_FSOPP minimum_ ***	
Projected retirement pension as of 2nd partial retirement				
Projected retirement pension as of 30.09.2025				
Retirement				
%-rate				50.00%
Date				30.09.2027
Estimated retirement savings capital on the pension plan as of retirement				
Estimated retirement savings capital on the ER account as of retirement				
Conversion rate as of retirement	100 % *	60 % **	_FSOPP minimum_ ***	
Projected retirement pension as of retirement				
Projected retirement pension as of 30.09.2027				

2.4.10. Projected retirement date with ER capital

With the help of this simulation, you can calculate the retirement date in case you have a buy-in on the ER account.

Projected retirement date with ER capital

Insured person information	
Current contribution category	9.50%
Current degree of occupation	100.00%
Annual salary	
Current level of retirement savings capital (RSC) in the pension plan	
Current level of retirement savings capital (RSC) in the ER account	
Current level of FSOPP retirement savings capital	
Selection of spouse's pension *	

The following evaluation gives an overview of the projected retirement savings capital at age 65 and the maximum possible retirement pension at age 65 from pension plan **(1)**, the conversion rate, the retirement pension at the time of retirement **(2)**, as well as the expected retirement date in date format and the retirement age in years and months **(3)**.

Projected retirement date with ER capital

Insured person information	
Date of birth	
Age at calculation	
Degree of occupation	100.00%
Insured salary	
Current level of retirement savings capital (RSC) in the pension plan	
Current level of retirement savings capital (RSC) in the ER account	
Assumed interest rate	0.75%
Projected retirement assets in pension plan at age 65	1
Maximum retirement pension at age 65 from pension plan	2
Selected option	3
Expected retirement savings capital at the time of retirement	
Conversion rate at retirement date	
Expected retirement pension at the time of retirement	
Expected retirement date / age	30.04.2026 / 64/04

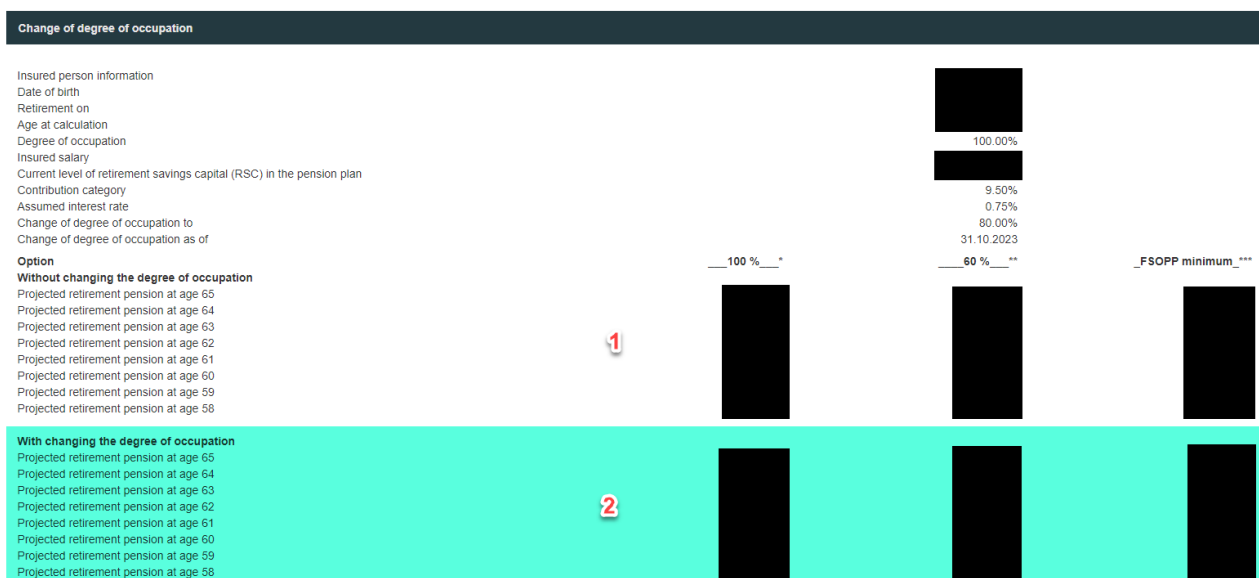
2.4.11. Projected retirement date with ER capital

In the simulation "Change of degree of occupation" it is possible to calculate how the retirement pension will change if a reduction in employment level is taken into account.

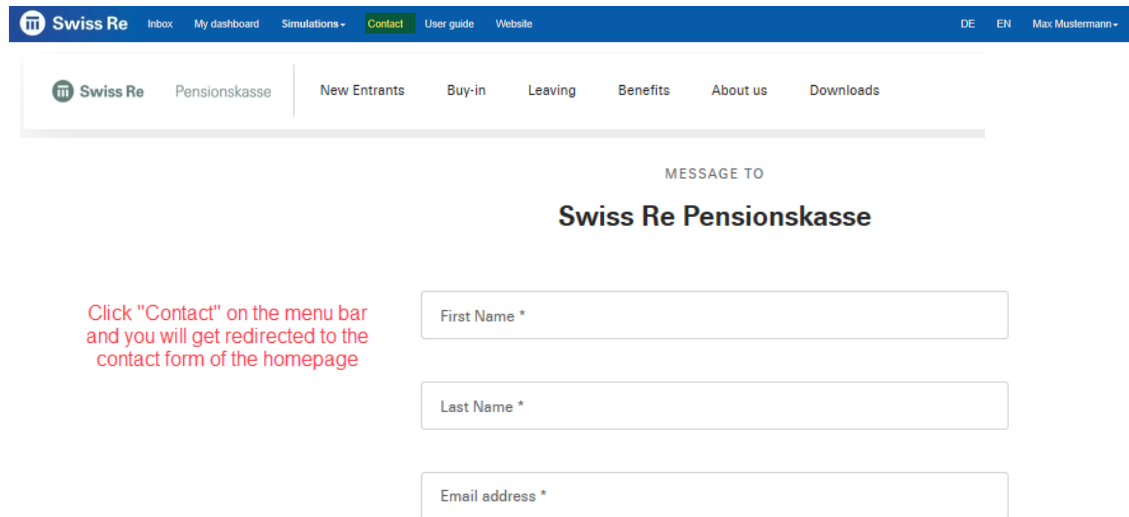
Change of degree of occupation

Insured person information	
Current contribution category	
Current degree of occupation	100.00%
Annual salary	
Current level of retirement savings capital (RSC) in the pension plan	
Change of degree of occupation to	80
Change of degree of occupation as of	31.10.2023

The following chart shows projected retirement benefits at ages 58 to 65 with and without a change in employment level.



2.5. Contact



The screenshot shows the Pension Fund Swiss Re contact form. At the top, there is a blue navigation bar with the Swiss Re logo and links: Inbox, My dashboard, Simulations, **Contact** (highlighted in green), User guide, and Website. On the right of the bar are language options (DE, EN) and a user profile (Max Mustermann). Below the navigation bar is a secondary menu with links: Swiss Re, Pensionskasse, New Entrants, Buy-in, Leaving, Benefits, About us, and Downloads. The main content area is titled "MESSAGE TO" and "Swiss Re Pensionskasse". To the left of the form, there is a red text instruction: "Click 'Contact' on the menu bar and you will get redirected to the contact form of the homepage". The form itself consists of three input fields: "First Name *", "Last Name *", and "Email address *".

2.6. Manual

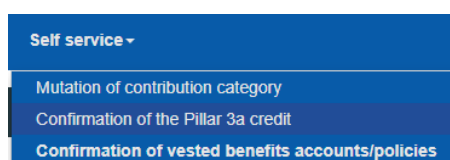
Click "Manual" on the menu bar to look up the latest version of the manual for the Pension Fund portal on the Pension Fund Swiss Re website.

2.7. Website

Click "Website" on the menu bar. This will take you directly to the Pension Fund Swiss Re website.

2.8. Self-Service

In the Self-Service area, you can make a change to the contribution category, as well as confirm your Pillar 3a balance and any vested benefits accounts.



The screenshot shows a dropdown menu for "Self service". The menu is blue with white text. The options listed are: "Mutation of contribution category", "Confirmation of the Pillar 3a credit", and "Confirmation of vested benefits accounts/policies" (which is highlighted in a darker blue).

Here you have the possibility to initiate the change of your contribution category, if desired. Please read carefully the "**Important Information**" to learn the implications of such a change. Please also note that a change is only possible every 12 months.

Please select the new desired contribution category and click on 'Next'.

By repeatedly confirming with the 'Next' button, you have initiated the change to the Pension Fund Swiss Re.

Mutation of contribution category

Your change of contribution category has been successfully submitted to the Pension Fund.

A confirmation will show on your MySwissRePension portal within the next 10 days.

2.8.2. Confirmation of the Pillar 3a credit

Before you can make a personal purchase into the Pension Fund Swiss Re, you must confirm each year that the credit balance on your Pillar 3a accounts does not exceed the maximum possible amount according to the information sheet of the Federal Social Insurance Office (FSIO).

To do this, open the "Confirmation of Pillar 3a Credit Balance" in the "Self-Service" area.

Self service ▾

Mutation of contribution category

Confirmation of the Pillar 3a credit

Confirmation of vested benefits accounts/policies

Confirmation of the Pillar 3a credit

Insured person information

Age at calculation

Current contribution category

Current degree of occupation

Annual salary

Current level of retirement savings capital (RSC) in the pension plan

Current level of retirement savings capital (RSC) in the ER account

Current level of retirement savings capital (RSC) in the Capital Plan

100.00%

By clicking on "Next" I confirm that my Pillar 3a accounts do not exceed a total value of **CHF 258'621.00.**

If you are unable to confirm this, please send us a statement of your Pillar 3a accounts as at 31.12. of the previous year by e-mail (pensionskasse_swissre@swissre.com). You will then receive a corresponding confirmation from the Swiss Re Pension Fund and can then process your purchase on the portal.

Credit balances on 3a pillar accounts or insurance policies must be counted towards the purchase potential in accordance with the requirements of the legislator if these credit balances exceed the amount determined by the Federal Social Insurance Office (FSIO).

Next

The maximum possible amount according to FSIO is printed here. If your total Pillar 3-a assets do not exceed this value, then you can click on the "Continue" button and on the next page you will receive a message that the transfer was successful and that you will receive a confirmation in "Pension" in the next few days.

Confirmation of the Pillar 3a credit

The Confirmation of the pillar 3a credit has been successfully submitted to the Pension Fund.

A confirmation will show on your MySwissRePension portal within the next days.

2.8.3. Confirmation of vested benefit accounts/policies

In addition to point 2.9.2, for a purchase into the pension fund, the question regarding vested benefits accounts/policies of the 2nd pillar, which may exist outside the Pension Fund Swiss Re, must also be answered annually.

Analogous to the previous point, you must click on the respective confirmation in the "Self-Service" area:



The screenshot shows the 'Self service' menu with the following options:

- Mutation of contribution category
- Confirmation of the Pillar 3a credit
- Confirmation of vested benefits accounts/policies**

The 'Confirmation of vested benefits accounts/policies' form includes the following fields:

- Insured person information
- Age at calculation
- Current contribution category
- Current degree of occupation
- Annual salary
- Current level of retirement savings capital (RSC) in the pension plan
- Current level of retirement savings capital (RSC) in the ER account
- Current level of retirement savings capital (RSC) in the Capital Plan

By clicking on "Next" I confirm that I do not have any 2nd pillar vested benefits accounts or policies outside the Swiss Re pension fund.

If you cannot confirm this, please send us a statement of your vested benefits account or policy as at 31.12. of the previous year by e-mail (pensionskasse_swissre@swissre.com). You will then receive a corresponding confirmation from the Swiss Re pension fund and can then process your purchase on the portal.

Any existing credit balances on vested benefits accounts or vested benefits policies in Switzerland must be deducted from the maximum possible purchase, provided these credit balances have not been transferred to the Swiss Re pension fund.

[Next](#)

By clicking the "Continue" button, you confirm that you do not have any external vested benefits accounts or 2nd pillar vested benefits policies.

On the next screen you will then see the message that transmission was successful and that you will receive a confirmation in "MySwissRePension" in the next few days.

2.9. Privacy policy

The menu item "Data protection" takes you directly to the data protection declaration of the Pension Fund Swiss Re.

This information has been compiled in a gender-neutral form and applies equally to any gender. All provisions of this information sheet pertaining to married insureds shall apply in the same manner to partners whose partnership is registered on the basis of the Swiss Partnership Act (Partnerschaftsgesetz).